



Low Carbon Buildings Programme

Stream 1 – Householder Grant Application Form

Please ensure that this form is fully completed IN BLOCK CAPITALS. Applications not fully completed will be returned unprocessed.

Photocopies and faxes of a completed application form are not acceptable. If you need assistance in completing this form, please contact the helpline on 0800 915 7722.

You must have obtained a quote from an accredited installer before completing this application form. However, you must not have commenced work on your installation before receiving a grant offer.

SECTION A – Applicant details

<input type="text"/>	<input type="text"/>	<input type="text"/>
Title	First name	Last name
House number or name	<input type="text"/>	
Street	<input type="text"/>	
City	<input type="text"/>	County <input type="text"/>
Postcode	<input type="text"/>	
Telephone	<input type="text"/>	
Email address	<input type="text"/> Where available	

SECTION B – Installation address details

House number or name	<input type="text"/>		
Street	<input type="text"/>		
City	<input type="text"/>	County	<input type="text"/>
Postcode	<input type="text"/>		
Region	<input type="text"/> Enter Region	See guidance notes	
Property type	<input type="text"/> Enter property type – See guidance notes	See guidance notes	
Number of bedrooms	<input type="text"/> 1 2 3 4 5 6+		

SECTION C – Installation details

Please note that you will only receive funding for using accredited installers and approved products - See guidance notes

Select your technology - See guidance notes

Technologies eligible for funding: Solar photovoltaics, wind turbines, small scale hydro, solar thermal hot water, heat pumps (ground source, water source and air source), biomass room heater/stoves (automated wood pellet feed) or wood fuelled boiler systems

One technology per application. Application forms stating multiple technologies will be rejected. For additional technology applications please use an additional application form.

Please enter **ONE** technology only

Accredited installer organisation Accreditation number

Planned completion date dd/mm/yyyy

Grants are valid for six months. Your planned completion date must be within six months of the date of this application otherwise your application is invalid.

Electrical power rating of installation in kilowatts (kW) (for solar PV, small hydro and micro wind only) kW

Total cost of installation (excluding VAT) £

You must attach a copy of your installer's quote to this form otherwise the application will be rejected

SECTION D – Grant eligibility questions (please tick boxes to confirm)

If you are unable to confirm you have met all criteria your grant will not be processed. Please refer to Part 2 of the Conditions of Grant, in particular paragraph 2.2

- | | |
|--|--------------------------|
| I confirm that the installation has NOT commenced – see Conditions of Grant | <input type="checkbox"/> |
| I confirm that I have undertaken to install the relevant energy efficiency measures where appropriate – Conditions of Grant | <input type="checkbox"/> |
| I confirm that I am the owner or joint owner of the property or am a leaseholder with all necessary authority – Conditions of Grant | <input type="checkbox"/> |
| I confirm that I have NOT been offered a grant or received funding for this installation from the Major PV Demonstration Programme (PV), Clear Skies programme or the Scottish Community and Householder Renewables Initiative (SCHRI). | <input type="checkbox"/> |
| The installer I have chosen to appoint is accredited for this technology – see Conditions of Grant | <input type="checkbox"/> |
| I confirm that the installation property is residential and is used by me principally for residential purposes | <input type="checkbox"/> |
| I confirm that I am not applying on behalf of a business and am not a landlord of the installation property | <input type="checkbox"/> |
| I have attached a copy of the installation quote – see Conditions of Grant | <input type="checkbox"/> |

SECTION E – Conditions of Grant (please tick box to confirm)

I confirm that I accept and agree to the Conditions of Grant (version ST1Hv1) associated with this application

Sign.....

Print name..... Date

How did you hear about us?

- | | | |
|---|--|--|
| <input type="checkbox"/> Promotional literature | <input type="checkbox"/> Recommendation | <input type="checkbox"/> Energy Saving Trust Advice Centre |
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Show / exhibition | <input type="checkbox"/> Installer |
| <input type="checkbox"/> Radio | <input type="checkbox"/> Search engine | <input type="checkbox"/> Other |
| <input type="checkbox"/> Email | <input type="checkbox"/> Website | |

Data Protection



The Energy Saving Trust (EST) will process your details for the purpose of assessing and administering your grant application, and for the purposes set out in our Data Policy. EST will retain your data for auditing purposes, and may need to contact you in future to assess customer satisfaction. EST may also pass your details on to the UK Government department who fund the Low Carbon Buildings Programme and other appropriate third parties as set out in the Data Policy.

In future EST would like to send you further relevant information and advice about sustainable energy and energy efficiency via post and/or email. Please tick this box if you would prefer not to receive this information.

The Energy Saving Trust's Data Policy is available at www.est.org.uk/policydata.cfm or you can request a copy from the Data Protection Officer at the address below.

Please return your completed application form and a copy of your installation quote to:

Grant Administration
Low Carbon Buildings Programme
% Energy Saving Trust
21 Dartmouth Street
London
SW1H 9BP

Should your application be successful you will receive a Grant Offer Letter within approximately 15 working days.

Low Carbon Buildings Programme

Stream 1 – Householders Conditions of Grant

Part 1 - Introduction

1. Introduction

- 1.1 Unless the context otherwise requires, the following expressions will have the following meanings when used in these terms and conditions:-
- 1.1.1 "application form" refers to the attached "Householder Grant Application Form";
 - 1.1.2 "grant" or "grants" refer to the grant funding available to householders under the particular part of the Low Carbon Buildings Programme to which the application form relates;
 - 1.1.3 "EST" means The Energy Saving Trust Limited, the organisation responsible for administering grants;
 - 1.1.4 "property" refers to the property situated at the installation address described at Section B of the application form;
 - 1.1.5 "technology" or "technologies" refers to the micro-generation technology type to be installed at the property;
 - 1.1.6 "you" or "your" refers to the individual named as the property owner at Section A of the application form.
- 1.2 These terms and conditions will apply to any grant that you may apply for and that EST may offer to pay to you in relation to the property and the technology.
- 1.3 These terms and conditions are in four parts, including this introductory section. Part 2 details the criteria that you must meet in order to be eligible to receive a grant. Part 3 sets out the requirements that you must comply with when applying for and claiming a grant and also includes at paragraph 14 details of the amounts of grant available. Part 4 contains various general terms and conditions that will also apply.
- 1.4 These terms and conditions were issued in May 2006. The terms and conditions, and in particular the types of technology for which grants are available and the amounts of grant available for each technology type, may change from time to time and you should check before applying for a grant that the requirements described in this document continue to be applicable.

Part 2 - Eligibility for Grant

2. Overview

- 2.1 A grant will only be paid if all of the specific eligibility criteria set out in the following paragraphs 3 to 10 of these terms and conditions have been met. You should only apply for a grant therefore if all of these criteria will be met. Offers of grant will be made by EST on the basis of the information that you provide in the attached application form and in response to any subsequent enquiries that EST may make. If any of this information changes before a grant is paid, you must notify EST of the change as soon as possible as this may affect your entitlement to the grant.
- 2.2 Important Note - for ease of administration by EST, Section D of the application form summarises certain of the key eligibility requirements in the form of a series of statements and tick boxes. However, it is your responsibility to interpret those statements in the light of the specific eligibility criteria set out in these terms and conditions and you should not tick to confirm a particular statement unless you are clear that the relevant eligibility requirement, as described in these terms and conditions, will be met.

3. Property

- 3.1 You are only entitled to apply for and receive a grant if you are an individual householder and the property is a permanent building. For example, but without limitation, grants will not be payable in respect of technologies installed in mobile homes, caravans or houseboats.
- 3.2 You must be the freehold owner of the property OR the owner of a long leasehold interest in the property (i.e. a leasehold term with more than 21 years remaining) with all necessary consents from other owners - see paragraph 9 below. If you are a joint owner of the property, you are entitled to apply for a grant on behalf of the other joint owners provided they have agreed to you doing so and will comply as necessary with all of these terms and conditions.
- 3.3 The property must be used principally by you or your family for your own private residential purposes. You are not entitled to receive a grant if the property is used principally for business purposes, including the letting of the property on a commercial basis (even if your tenants' use of the property will be residential).

4. **Period of Operation**

- 4.1 EST needs to ensure that the anticipated environmental benefits are derived from the grant monies it pays out. For this reason, it is a condition of the grant being paid that the technology will remain installed and in use at the property, and will not be modified in such a way as might adversely affect its performance, for a period of at least 5 years following payment of the grant. You will be responsible for ensuring that this condition is met.

5. **Type of Technology**

- 5.1 The technology to be installed at the property must be of a kind specified by EST from time to time as being suitable for inclusion in the Low Carbon Buildings Programme. As at the date on which these terms and conditions were issued, grants are only available in relation to particular types of micro-generation technology, as follows:-

Solar photovoltaics, with an installed capacity of more than 0.5kW

Micro-wind turbines, with an installed capacity of more than 0.5kW

Small hydro turbines, with an installed capacity of more than 0.5kW

Solar thermal hot water

Ground/water/air source heat pumps

Wood pellet heaters/stoves/boilers

- 5.2 In addition, the specific technology (i.e. the specific type of micro-generation product) to be installed at the property must have specific "approval" from EST. A list of approved products for these purposes, as amended from time to time, is maintained by EST and available at - www.lowcarbonbuildings.org.uk.

6. **Accreditation of Installers**

- 6.1 The technology must be installed by a person, firm or company specified under the Low Carbon Buildings programme as an "accredited installer" in relation to the relevant technology. A list of accredited installers for these purposes, as amended from time to time, available at www.lowcarbonbuildings.org.uk.
- 6.1 Certain accredited installers may only have "provisional" accreditation as opposed to "full" accreditation. Provisionally accredited installers may only install up to 5 grant supported technologies. Where this limit has been reached, any applications from you to receive a grant in respect of a technology to be installed by that installer will be rejected and returned with a suitable explanation. In those circumstances, you will be free to find an alternative accredited installer and submit a new application if you wish.
- 6.2 Accredited installers will only be accredited to install one or more particular types of microgeneration technology and you must ensure that the accredited installer you intend to use has the necessary accreditation in relation to the technology you intend to install.

7. Eligible Costs

- 7.1 Grants will only be offered, and must only be applied, towards the reimbursement of particular costs associated with the installation of particular technologies. A list of these eligible costs, by reference to each technology type, is set out in the following table:-

Technology type	"Eligible costs" in respect of which grant can be claimed
Solar photovoltaics	Cost of solar photovoltaic generation equipment, plus direct costs of fixing panels to roof/ground mount and connecting to electricity supply, but <u>excluding</u> (a) all VAT on those items; (b) the cost of any extended warranty beyond the two year warranty all accredited installers are required to offer free of charge; and (c) the cost of any other materials, works or other items whatsoever (such as, but not limited to, any cost of general rewiring at property)
Wind turbines	Cost of wind turbine generation equipment, plus direct cost of roof/ground mount and connecting to electricity supply, but <u>excluding</u> (a) all VAT on those items; (b) the cost of any extended warranty beyond the two year warranty all accredited installers are required to offer free of charge; and (c) the cost of any other materials, works or other items whatsoever (such as, but not limited to, any cost of general rewiring at property)
Small hydro	Cost of hydro generation equipment, plus direct costs of water works and connecting to electricity supply, but <u>excluding</u> (a) all VAT on those items; (b) the cost of any extended warranty beyond the two year warranty all accredited installers are required to offer free of charge; and (c) the cost of any other materials, works or other items whatsoever (such as, but not limited to, any cost of general rewiring at property)
Solar thermal hot water	Cost of solar thermal hot water panels, plus direct costs of fixing panels to roof/ground mount and connecting to water supply for property, but <u>excluding</u> (a) all VAT on those items; (b) the cost of any extended warranty beyond the two year warranty all accredited installers are required to offer free of charge; and (c) the cost of any other materials, works or other items whatsoever
Ground/water/air source heat pumps	Cost of heat generation pipes and other equipment, plus direct costs of ground works for boring vertical or horizontal pipework and connecting to the electrical supply and heat distribution system at the property, but <u>excluding</u> (a) all VAT on those items; (b) the cost of any extended warranty beyond the two year warranty all accredited installers are required to offer free of charge; and (c) the cost of any other materials, works or other items whatsoever (such as, but

	not limited to, upgrading of radiators or other elements of central heating system at property)
Wood pellet heaters/stoves/boilers	Cost of relevant heater/stove/boiler equipment, plus direct costs of connecting the unit to an automated fuel system and connecting to the property's heat distribution system, but <u>excluding</u> (a) all VAT on those items; (b) the cost of any extended warranty beyond the two year warranty all accredited installers are required to offer free of charge; and (c) the cost of any other materials, works or other items whatsoever (such as, but not limited to, upgrading of radiators or other elements of central heating system at property)

7.2 Grants will not be offered, and must not be applied, towards any costs other than those eligible costs specifically permitted under paragraph 7.1 above, nor towards the amount of any VAT that may be charged on any eligible costs.

8. Energy Efficiency Measures

8.1 The purpose of the Low Carbon Buildings Programme is to encourage the installation of microgeneration technologies in tandem with the use of energy efficiency measures so as to maximise the reduction in a building's "carbon footprint". To this end, it is a condition of the grant being paid that a certain minimum level of energy efficiency measures have been taken at the property prior to any application for a grant being made, and that these measures continue to be in place for at least 5 years following payment of the grant. You are responsible for ensuring that this condition is met.

8.2 The minimum energy efficiency requirements for the purposes of paragraph 8.1 above are as follows:-

- 8.2.1 You must have insulated the whole of the loft of the property to meet current building regulations e.g. 270mm of mineral wool loft insulation or suitable alternative;
- 8.2.2 You must have installed cavity wall insulation throughout the property (where the property does have cavity walls);
- 8.2.3 You must use low energy light bulbs in all the main light fittings in all the main rooms (i.e. kitchen, hallway and all main living rooms) in the property;
- 8.2.4 You must have installed basic controls for your central heating system (if any), including thermostats in all the main rooms in the property and a programmer or timer.

9. Consents & Approvals

9.1 You must ensure that you have obtained and will continue to have all necessary consents and approvals in order to install the technology at the property and to enable you to comply with these terms and conditions. These consents and approvals include but are not necessarily limited to the following:-

- 9.1.1 the consent of any joint owners of the property on whose behalf you are applying for a grant;
- 9.1.2 if you only have a leasehold interest in the property, the consent of the freehold owner and any relevant leaseholders of the building;
- 9.1.3 all necessary planning and building regulations consents from your local authority. It is your responsibility to ensure you have obtained all of these;
- 9.1.4 any of the other consents or approvals referred to in the following paragraphs 9.2 to 9.5 below.

9.2 If the technology is to be connected to the electricity grid, you must ensure that you have obtained any consent that may be required from the local "Distribution Network Operation"

(DNO). Even if consent from the relevant DNO is not required, you must ensure that you or your accredited installer have informed the DNO of the connection of your technology to the grid and have complied with any other applicable regulations imposed by the DNO.

- 9.3 If you are intending to install a hydro turbine, you must ensure that you have contacted the Environment Agency and obtained all necessary abstraction licences.
- 9.4 If you are intending to install a biomass heater/stove/boiler in a smoke controlled zone, you must ensure that the relevant product is exempt under s.21 of the Clean Air Act 1993.
- 9.5 If you are intending to install a solar thermal hot water system, you must ensure through your accredited installer that the relevant system complies with the Water Supply Regulations 1999.
- 10. **Other Funding**
- 10.1 You are not entitled to apply for or receive a grant if you have already received or will receive any other funding from the government or any other public source in relation to the technology and/or its installation at the property. This includes, but is not limited to, any funding that may be available under the "Clear Skies", "Major PV Demonstration" or "Scottish Community and Household Renewables" programmes.

Part 3 - Application & Claim Process

11. Application Requirements

- 11.1 In order to apply for a grant, you must complete an application form in full (including signing and dating the form at Section E) and send this to EST together with a copy of the quote for the cost of installing the technology - see paragraph 11.3 below.
- 11.2 You are only entitled to apply for a certain number of grants as follows;-
 - 11.2.1 you are only entitled to apply for up to 3 (three) grants for each type of technology referred to at paragraph 5 above;
 - 11.2.2 you are only entitled to receive grants for up to 3 (three) different properties, although you may install up to 3 different types of technology at any one property.

In any event, you must make a separate application and complete a separate application form for each specific technology installation in respect of which you wish to receive a grant, even if some or all of those installations are to be made at the same property.
- 11.3 The quote you send to EST with the application form must either be from an accredited installer or from a main contractor who has agreed to use an accredited installer to carry out the installation of the technology, and in either case must show details of the specific type of micro-generation product (identifying both the supplier and the model type) that you are intending to install. Where the quote is from a main contractor, rather than the accredited installer directly, the quote must also show the full name and address of the accredited installer.
- 11.4 You must ensure that all information you provide to EST in connection with your application for a grant, whether on the application form itself or in response to any subsequent enquiries that EST may make, is true, accurate and complete in all respects. If any information you have provided is subsequently found to be untrue, inaccurate or incomplete, this may affect your entitlement to receive the grant.
- 11.5 You are only entitled to apply for a grant if the relevant installation work has not commenced - if work has already started, your application will be rejected. Any work defined as commenced below that is undertaken by you before approval of grant, is undertaken at your own risk. For these purposes, the date on which work has commenced will be assessed for each technology type by reference to the following table:-

Technology type	Point at which installation work deemed to have commenced
Solar photovoltaics	PV modules are fixed to the roof or proposed ground mount at the property
Wind turbines	Turbine is fixed to building or (for free standing turbine) fixed to the ground mount. [NB ground works for the tower can have already begun]
Small hydro	Turbine is fixed in position [N.B. water works can have already begun]
Solar thermal hot water	Solar collectors are fixed to building or proposed ground mount
Ground/water/air source heat pumps	Heat pump is installed in building [N.B. ground works can have begun]
Wood pellet heaters/stoves/boilers	Heating unit is installed in situ

- 11.6 EST will endeavour to process applications within 15 days of receipt of the application form and either issue you with a grant offer letter or notify you of the rejection of your application.
- 11.7 Grant funds are limited and grant offers will be made on a "first come, first served" basis, subject always to the overall availability of funds. EST cannot and does not guarantee that any application for a grant will be successful.
12. **Offer of Grant**
- 12.1 If your application for a grant is successful, EST will issue you with a grant offer letter.
- 12.2 The grant offer letter will specify a deadline, usually 6 months from the date of the letter, by which the installation of the technology must have been completed - see paragraph 13.1 below.
- 12.3 Grant offers will be made on the basis of the information you provided when applying for the grant. If any of this information changes, you have a contractual obligation to inform EST of the change. Depending on the nature of the change, EST may alter the terms of the grant or withdraw the grant altogether.
- 12.4 Grant offer letters will also enclose a grant claim form which you will need in order to submit your grant claim. You should ensure therefore that you keep the grant offer letter and grant claim form in a safe place following receipt from EST.
13. **Grant Claim Requirements**
- 13.1 You are only entitled to claim the grant when installation of the technology has been completed and you have paid all of the relevant eligible costs in relation to which the grant offer was made. For these purposes, the relevant installation will be treated as having been completed as at the date on which the technology is commissioned by the relevant accredited installer. You are responsible for ensuring that the relevant installation has been completed and paid for in sufficient time to enable you to meet the deadline specified in the grant offer letter for claiming the grant.
- 13.2 Subject to paragraph 13.1 above, to claim a grant you must provide the following documents to EST:-
- 13.2.1 the grant claim form, as enclosed with your grant offer letter;
- 13.2.2 an invoice for the relevant "eligible costs" you have incurred in installing the relevant technology -see paragraph 13.3 below;

- 13.2.3 if the accredited installer who installed the technology was not contracted to you directly, but was sub-contracted by your main contractor, additional invoices evidencing payment of the accredited installer - see paragraph 13.4 below;
- 13.2.4 a commissioning certificate provided by the relevant accredited installer - see paragraph 13.5 below;
- 13.2.5 any additional supporting documentation which EST may ask you to provide if it has any queries or concerns about your grant claim.
- 13.3 To claim your grant, you must provide EST with a suitable copy invoice from the contractor you have paid to supply and install the relevant technology. At a minimum, the invoice must contain the following information:-
- 13.3.1 it must contain full details (including full registered name, address and VAT number) of the relevant contractor;
- 13.3.2 it must contain details of your name and the address of the property;
- 13.3.3 it must contain details of the specific type of micro-generation product installed at the property - and unless EST has specifically confirmed otherwise in writing, these details must match those set out in the quote provided with the grant application form;
- 13.3.4 it must contain details of the eligible costs (see paragraph 7 above) in respect of which the grant is being claimed;
- 13.3.5 it must be receipted or contain other words evidencing that payment of the relevant eligible costs has been made.
- 13.4 If the contractor referred to at paragraph 13.2 is not the accredited installer because you have been dealing with a main contractor and that contractor has sub-contracted the installation work to the accredited installer, then you must also provide a suitable chain of copy invoices evidencing to EST's satisfaction that the work was carried out by the accredited installer and that the accredited installer has been paid in full for that work.
- 13.5 To claim your grant, you will also need to provide a commissioning certificate, in the standard form specified by EST, completed by the relevant accredited installer. It is your responsibility to ensure that the accredited installer provides you with this certificate in time for you to submit your grant claim by the deadline specified in the grant offer letter.
14. **Payment of Grant**
- 14.1 EST will endeavour to process grant claims within 15 days of receipt of all necessary documentation from you and either issue you with a cheque for the grant (if EST is satisfied, on the basis of the information provided to it at that point, that everything is in order) or notify you that the claim has been rejected, giving you the reasons for this.
- 14.2 The amount of grant you will be entitled to receive is subject to various limits, as determined by EST from time to time and summarised as follows:-
- 14.2.1 for each type of technology, the amount of grant will not exceed a specified fixed sum OR a specified percentage of the relevant "eligible costs" (see paragraph 7 above), whichever is the LOWER;
- 14.2.2 in addition, for electricity generating technologies (i.e. solar photovoltaics, wind turbines and small hydro) a further limit applies in that the amount of grant will not exceed a specific sum per kW of installed generating capacity.
- 14.3 As at the date on which these terms and conditions were issued, the maximum amounts of grant payable for each type of technology are as follows:-

Technology	Maximum Amount of Grant
Solar photovoltaics	Maximum of £3,000 per kW of installed capacity, subject to an overall maximum of £15,000 or 50% of the relevant eligible costs, whichever is the

	lower
Wind turbines	Maximum of £1,000 per kW of installed capacity, subject to an overall maximum of £5,000 or 30% of the relevant eligible costs, whichever is the lower
Small hydro	Maximum of £1,000 per kW of installed capacity, subject to an overall maximum of £5,000 or 30% of the relevant eligible costs, whichever is the lower
Solar thermal hot water	Overall maximum of £400 or 30% of the relevant eligible costs, whichever is the lower
Ground/water/air source heat pumps	Overall maximum of £1,200 or 30% of the relevant eligible costs, whichever is the lower
Automated wood pellet fed room heaters/stoves	Overall maximum of £600 or 20% of the relevant eligible costs, whichever is the lower
Wood fuelled boiler systems	Overall maximum of £1,500 or 30% of the relevant eligible costs, whichever is the lower

By way of illustration only:

Example 1: for a 1.2KkW photovoltaic system where the total relevant eligible costs were £5,500 (excluding all VAT), the total amount of grant payable would be as follows:-

$$1.2 \text{ kW} \times \text{£}3,000 \text{ per kW} = \text{£}3,600$$

$$\text{£}5,500 \times 50\% = \text{£}2,750$$

Applicable grant would be the lower amount = £2,750

Example 2: for a heat pump system costing £8,000 installed, calculations for grant would be as follows;

Fixed grant of £1,200

$$\text{£}8,000 \times 30\% = \text{£}2,400$$

Applicable grant would be the lower amount = £1,200

Example 3: for a 6kW wind turbine costing £16,000, calculations for grant would be as follows;

$$6\text{kW} \times \text{£}1000 = \text{£}6,000$$

$$\text{£}16,000 \times 30\% = \text{£}4,800$$

Applicable grant would be the lower amount = £4,800

- 14.4 If there is any conflict between paragraph 14.3 above and the grant offer letter issued by EST (for example, but without limitation, because there has been any change to grant levels between the date of issue of these terms and conditions and the date of the grant offer letter), then the grant offer letter will take precedence.

Part 4 - General Terms and Conditions

15. Record Keeping & Inspections

- 15.1 EST has to be able to verify, if need be, that any grants paid by it were properly payable and were applied in the proper way. For this reason, you must ensure that you comply with the record keeping and inspection requirements set out in the following paragraphs 15.2 to 15.4.
- 15.2 You must keep a record of all relevant documentation that you obtain in relation to the technology and its installation, including in particular the original of the quote provided with your application for the grant and any original invoices from the relevant accredited installer or any other contractors involved in the installation work. You must keep these records for at least 6 years following payment of the grant and if EST asks you to do so at any time (and as long as it gives you reasonable prior notice) you must allow authorised representatives of EST and/or the Department for Trade & Industry and/or any national audit body to inspect and take copies of these records.
- 15.3 If EST asks you to do so at any time (and as long as it gives you reasonable prior notice) you must permit EST and its authorised inspectors or other representatives to have access to the property for the purposes of inspecting the technology and/or verifying whether the energy efficiency measures required by these terms and conditions have been put in place.
- 15.4 If EST asks you to do so at any time, you must provide such additional information and co-operation as EST may request for the purposes of EST monitoring energy use of the property and/or the performance of the technology. EST will be entitled to use this information, amongst other things, for the purposes of publishing reports in relation to the relevant technology.

16. Publicity

- 16.1 If at any time you use the technology in any advertising or otherwise publish any information about the technology, you must make clear as part of the relevant activity that you have received a grant from the DTI under the Low Carbon Buildings Programme. However, you must not do or say anything that may lead a third party to believe that you are acting as an agent of the DTI or EST.

17. Compliance with Laws

You must ensure that in carrying out any activities in connection with the installation and use of the technology you and anyone acting on your behalf complies with all applicable laws and regulations.

18. Withholding & Repayment of Grant

- 18.1 In addition to any other rights it may have under these terms and conditions or the general law, EST may reduce, suspend or withhold payment of any grant, or require all or part of any grant to be repaid, if any of the following events occurs:-
- 18.1.1 a decision is made by the Department of Trade & Industry or the European Commission and/or an obligation arises under any applicable law which requires that the grant should be varied, withheld, reduced, cancelled or recovered;
 - 18.1.2 any information that you provided to EST in relation to the grant (whether in the grant application form or otherwise) is subsequently found to be materially untrue, inaccurate or incomplete;
 - 18.1.3 you fail to comply in any respect with these terms and conditions;
 - 18.1.4 you or any person employed by you has offered or given or agreed to give any person any improper gift or commission or consideration of any kind in relation to any of EST's programmes;
 - 18.1.5 you become bankrupt or it appears to EST that you are likely to become bankrupt;
 - 18.1.6 there has been an overpayment of grant.

19. Liability of EST

- 19.1 The information made available by EST on its website and elsewhere in relation to the Low Carbon Buildings Programme and more generally in relation to microgeneration and/or energy saving technologies is intended to act as a guide only, and accordingly EST cannot and does not accept any liability for any loss or damage that you may suffer as a result of using that information;
- 19.2 EST cannot and does not guarantee or underwrite the performance of any technology (whether an "approved" product or otherwise) and/or any installer (whether or not an "accredited" installer) and you should ensure that the installer you contract with provides you with all necessary information in relation to the warranty cover it will be providing and the insurance cover it has in place.
- 19.3 In the unlikely event that EST or any of its officers, employees or agents were to suffer or incur any losses, damages, costs or expenses, and/or to have any claims made against it, as a result of your installation or use of the technology or any other of your activities in connection with the grant or the property, then unless and to the extent caused by EST's own negligence, You must compensate EST fully in respect of the relevant losses, damages, costs, expenses or claims.

20. Miscellaneous

- 20.1 EST will be entitled at any time to vary these terms and conditions on giving notice to you to that effect if EST considers that the variation in question is necessary.
- 20.2 Any offer of grant made by EST is personal to you and accordingly you are not entitled to transfer any of your rights or obligations in respect of that offer and these terms and conditions without the prior written consent of EST.
- 20.3 EST will not lose any right that it has under these terms and conditions if it does not exercise that right or delays in exercising it. Exercising a right or part of one will not prevent EST from exercising that right again or any other right.
- 20.4 Nothing in any offer of grant by EST or these terms and conditions is intended to confer any rights on any person under the Contracts (Rights of Third Parties) Act 1999.
- 20.5 Any offer of grant by EST and these terms and conditions will be governed by English law.